

# Midgham Parish Council

c/o: 2 Old Orchard, Upper Woolhampton, RG7 5TE

email: [clerk@midghamparish.co.uk](mailto:clerk@midghamparish.co.uk)

tel: 07896321058

## Annual General Meeting

Dear Residents

You are invited to attend the Annual General Meeting of Midgham Parish Council to be held on 13<sup>th</sup> May 2023, which will commence at 5.30pm at Midgham Village Hall.

Thank you

*A Owens*

Alice Owens  
Clerk - Midgham Parish Council

**This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in May 2021. All Councillors are reminded to acquaint themselves with these Standing Orders.**

- 1. Election of Chair and Vice Chair**
- 2. Delivery by the Chairman of the Council and councillors of their acceptance of office forms.**
- 3. Confirmation of the accuracy of the minutes of the last meeting of the Council**
- 4. Receipt of the minutes of the last meeting of a committee**
- 5. Consideration of the recommendations made by a committee**
- 6. Review of delegation arrangements to committees, sub-committees, staff and other local authorities**
- 7. Review of the terms of reference for committees**
- 8. Appointment of members to existing committees**
- 9. Appointment of any new committees in accordance with standing order 4**
- 10. Review and adoption of appropriate standing orders and financial regulations**
- 11. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
- 12. Review of representation on or work with external bodies and arrangements for reporting back**
- 13. To make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future**
- 14. Review of inventory of land and other assets including buildings and office equipment**
- 15. Confirmation of arrangements for insurance cover in respect of all insurable risks**
- 16. Review of the Council's and/or staff subscriptions to other bodies**
- 17. Review of the Council's complaints procedure**

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- 18. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see standing orders 11, 20 and 21)**
- 19. Review of the Council's policy for dealing with the press/media**
- 20. Review of the Council's employment policies and procedures**
- 21. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence**
- 22. To Receive the Chairman's annual report**
- 23. Vote of thanks to Derek Lombardo for services to the Parish Council and residents of Midgham**
- 24. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
- 25. To record the meeting closed**